The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution	GODUTAI DODDAPPA APPA ARTS & COMMERCE COLLEGE FOR WOMEN
1.2 Address Line 1	SHARAN NAGARA, NEAR SHARNBASVESHWAR TEMPLE
Address Line 2	LALGERI CROSS, MARKET ROAD
City/Town	KALABURGI
State	KARNATAKA
Pin Code	585103
Institution e-mail address	principal@godutaidegree.org
Contact Nos.	08472 - 220835
Name of the Head of the Institution:	Dr. NEELAMBIKA SHERIKAR

Tel. No. with STD Code:

08472 - 220835

Mobile:

+91 9482147084

Name of the IQAC Co-ordinator:

SMT. SAVITRI S. JAMBALDINNI

Mobile:

+91 - 9449717896

IQAC e-mail address:

jsavitri1@gmail.com

1.3 **NAAC Track ID** (For ex. MHCOGN 18879) - KACOGN14821

1.4 Website address:

www.godutaidegree.org

Web-link of the AQAR:

www.godutaidegree.org/files/AQAR 2014-15.pdf

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B+	-	2002-03	2007-08
2	2nd Cycle	B	2.02	2009-10	Sept 3rd 2015
3	3rd Cycle				
4	4th Cycle				

1.6 Date of Establis

1.7 AQAR for the y

1.10 Type of Faculty/Programme

Arts ✔   Science ☐   Commerce ✔ Law ☐   PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐   Health Science ☐   Management ☐

Others   (Specify)   . PG JOURNALISM & MASS COMMUNICATION, E-COMMERCE

1.11 Name of the Affiliating University *(for the Colleges)*   KARNATAKA STATE WOMEN'S UNIVERSITY, VIJAYAPUR, KARNATAKA

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   NA

University with Potential for Excellence   NA   UGC-CPE   NA

DST Star Scheme   NA   UGC-CE   NA

UGC-Special Assistance Programme   NA   DST-FIST   NA

UGC-Innovative PG programmes   NA   Any other (*Specify*)

UGC-COP Programmes   REMEDIAL CLASSES / E-COMMERCE

2. IQAC Composition and Activities

2.1 No. of Teachers   05

2.2 No. of Administrative/Technical staff   02

-

2.3 No. of students

2.4 No. of Management representatives | 02

2.5 No. of Alumni | 01

2. 6 No. of any other stakeholder and

community representatives | 02

2.7 No. of Employers/ Industrialists | 02

2.8 No. of other External Experts | 02

2.9 Total No. of members | 15

2.10 No. of IQAC meetings held | 08

2.11 No. of meetings with various stakeholders: No. | 08 | Faculty | 04

Non-Teaching Staff Students | 02 | Alumni | 01 | Others | 01

2.12 Has IQAC received any funding from UGC during the year?   Yes ☐   No ☑

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 02 | International | - | National | - | State | - | Institution Level | 02

(ii) Themes

-Role of NAAC in Higher Education
- NAAC is Mandatory for sustaining quality in higher education

2.14 Significant Activities and contributions made by IQAC

-Faculty and Students development programmes with ICT
tools.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
-Admission meeting -Orientation programme for freshers (TQM) -Meeting with teaching faculty to identify knowledge gap -Follow up meeting for devising plan	- Transparent admission process with inclusive policy. - Improvement in quality of teaching and learning. - An effective process towards bridging the knowledge gap for meritorious achievement

Academic Calendar of Events is provided in the Annexure-I.

2.16 Whether the AQAR was placed in statutory body   Yes ☑   No ☐

Management ☑   Syndicate ☐   Any other body ☐

Provide the details of the action taken

-Two Day National Level workshop was organized on "New Trends in Historical writings & Oral History".
-Plantation programme of several medicinal plants
-An Auditorium was built for indoor games and other activities
-A few workshops/seminars/special lectures were organized under self financed enrichment programmes

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	01			
UG	02			

PG Diploma				
Advanced Diploma				
Diploma				
Certificate		13	35	
Others				01
Total	03	13	35	01

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
      (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	03
Trimester	
Annual	

1.3 Feedback from stakeholders*   Alumni ✔   Parents ✔   Employers ✔ Students ✔
      (On all aspects)

      Mode of feedback   :   Online ☐ Manual ✔ Co-operating schools (for PEI) ☐

Detailed analysis of Feedback is provided in Annexure-II

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> KARNATAKA STATE WOMEN'S UNIVERSITY BOARD OF STUDY REVISION – YES CONTEMPRORY TOPICS ADDED

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	16	05	10	00	01

2.2 No. of permanent faculty with Ph.D.   05

Asst. Professors	Associate Professors	Professors	Others	Total

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

R	V	R	V	R	V	R	V	R	V
			06				05		05	06

2.4 No. of Guest and Visiting faculty and Temporary faculty | - | | - | | 18 |

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	-	19
Presented papers	-	-	20
Resource Persons	-	-	17

2.6 Innovative processes adopted by the institution in Teaching and Learning:

-Power point templates, LCDs & smart boards are used in teaching & learning process

2.7 Total No. of actual teaching days
during this academic year   190

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

As per the guidelines of affiliating university

2.9 No. of faculty members involved in curriculum
restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop   05

2.10 Average percentage of attendance of students   90%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A	328	156	62	41	3	79.88
B.COM	369	221	94	18	NIL	90.24
M.A. JOURNALISM	16	3	13	-	-	-

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- IQAC conducts regular meetings for the quality improvement & sustenance
- Seminars/workshops/guest lectures are organized as per the calendar events enunciated by IQAC
- Feedback mechanism developed by IQAC collects inputs on various aspects of teaching & learning.
-Regular assignments, Internal tests, Group discussion, projects are assigned to individuals & groups

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	NIL
UGC – Faculty Improvement Programme	NIL
HRD programmes	NIL
Orientation programmes	01
Faculty exchange programme	05
Staff training conducted by the university	NIL
Staff training conducted by other institutions	NIL
Summer / Winter schools, Workshops, etc.	NIL
Others	NIL

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	04	04	NIL	NIL
Technical Staff	NIL	NIL	NIL	01

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

-Research culture promoted through Godutai Research Centre
- Faculty is motivated to participate in research activities and publications
-IQAC & Research Committee jointly organizes workshops at regular intervals on Research Methodology and importance of research in faculty development and higher education.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	01	-	01
Outlay in Rs. Lakhs	--	Outlay - Actual Basis	-	16,00,000

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.4   Details on research publications

	International	National	Others
Peer Review Journals	-	64	--
Non-Peer Review Journals	-	---	---
e-Journals	-	---	---
Conference proceedings	-	---	---

3.5 Details on Impact factor of publications:

Range [　]   Average [✔]   h-index [　]   Nos. in SCOPUS [　]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned	Received
Major projects	-	-	-	-
Minor Projects	(On going)	Janapada Academy Bengaluru	Actual	Actual
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-	-	-
Total	01	-	-	-

3.7 No. of books published   i) With ISBN No. [30] Chapters in Edited Books [-]

ii) Without ISBN No. [3]

3.8 No. of University Departments receiving funds from

UGC-SAP [-]   CAS [-]   DST-FIST [-]

DPE [-]   DBT Scheme/funds [-]

3.9 For colleges   Autonomy [-]   CPE [-]   DBT Star Scheme [-]

INSPIRE [-]   CE [-]   Any Other (specify) [-]

3.10 Revenue generated through consultancy [-]

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons [14]

3.13 No. of collaborations   International [-]   National [-]   Any other [01]

3.14 No. of linkages created during this year [01]

3.15 Total budget for research for current year in lakhs:

From Funding agency [NIL]   From Management College [5]

Total [5]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides [02]

and students registered under them $\boxed{16}$

3.19 No. of Ph.D. awarded by faculty from the Institution $\boxed{-}$

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF $\boxed{-}$ SRF $\boxed{-}$ Project Fellows $\boxed{-}$ Any other $\boxed{-}$

3.21 No. of students Participated in NSS events:

University level $\boxed{-}$ State level $\boxed{-}$

National level $\boxed{-}$ International level $\boxed{-}$

3.22 No. of students participated in NCC events:

University level $\boxed{-}$ State level $\boxed{-}$

National level $\boxed{01}$ International level $\boxed{-}$

3.23 No. of Awards won in NSS:

University level $\boxed{-}$ State level $\boxed{-}$

National level $\boxed{-}$ International level $\boxed{-}$

3.24 No. of Awards won in NCC:

University level $\boxed{-}$ State level $\boxed{-}$

National level $\boxed{-}$ International level $\boxed{-}$

3.25 No. of Extension activities organized

University forum $\boxed{-}$ College forum $\boxed{05}$

NCC $\boxed{-}$ NSS $\boxed{05}$ Any other $\boxed{-}$

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Women's Health Awareness programme at Sharn Sirsgi, Kalaburgi district.
- Financial assistance provided to the farmer's widow for agri debt suicidal case.
- Visited old age home.
- Our teachers have visited schools and college and shared their expertise.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1.7 acre	-	Management	1.7 acre
Class rooms	10.74x7.12 mtrs 11 classrooms	-	Management	10.74x7.12 mtrs 11 classrooms
Laboratories	20x30 mtrs	-	Management & UGC	20x30 mtrs
Seminar Halls	90x70 ft	Auditorium	Management	?
No. of important equipments purchased (1-0 lakh) during the current year.	Computers, Laptop,LCD projectors, Smartboards	Printer	Management & UGC	Computers, Laptop,LCD projectors, Smartboards,Printers
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	15x18 mtrs Dining Hall	-	Management	

4.2 Computerization of administration and library

> -Library is automated with e-Lib Library information software.
> -Office automation is done through licensee software.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	947	1,34,399	540	78,406	1,487*	2,12,805
Reference Books	803	3,96,710	14,114	3,00,000	14,917*	6,96,710
e-Books	97,000	-	-	-	-	-

Journals	36	25,090	04	7840	40	32,930
e-Journals	6,000	5,000/p.a	6,000	5000/p.a	6,000	5,000/p.a
Digital Database	--	--	--	--	--	--
CD & Video	221	89,270	--	--	221	89,270
Others (specify)	81	19,998	10	-	91	19,998

Note : Subscription amount for both e-journals & e-books is Rs. 5,000 in total.

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	36 + 5 Laptops	1	All systems	02	01	1	All	-
Added	19 + 15	-	-	--	--	--	All	--
Total	55 computers + 20 Laptops	1	All systems	02	01	01	All	--

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

> -Teachers are oriented in using LCD projectors and Smart boards.
> -Students are oriented in accessing e-resources from INFLIBNET and resource avenues on various topics.
> -The college runs certificate courses in e-commerce and basic computers as most of our students are from rural and are not computer literate.
> -Our non-teaching staff undergoes training programmes conducted by Regional Education department and affiliating University.

4.6 Amount spent on maintenance in lakhs :

  i) ICT | --- |

  ii) Campus Infrastructure and facilities | 4,45,269 |

  iii) Equipments | 52,674 |

  iv) Others | 80,560 |

  Total : | 5,78,503 |

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

-IQAC conducts TQM Programme every year to disseminate information about services and support system available in the college for students.
-IQAC provides linkages with external resources for field study and projects.
-IQAC invites external experts for special lectures to prepare students for competitive exams.
-Under IQAC, special coaching classes are arranged for slow learners.

5.2 Efforts made by the institution for tracking the progression

-IQAC regularly conducts all the stakeholders meetings to solicit their nuances on various aspects of teaching & learning.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
633	16	-	-

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

Men

No	%
NIL	-

Women

No	%
649	100

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
104	79	06	486	-	675	77	73	05	485	-	640

Demand ratio   90%   Dropout % - 5%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

-The college has a support mechanism for students who are preparing for competitive exams.
-Books provided to students for preparing for their exams.
-Computer Laboratory with internet with infinite e-learning resources

No. of students beneficiaries

640

5.5 No. of students qualified in these examinations

NET [-]   SET/SLET [-]   GATE [-]   CAT [-]

IAS/IPS etc [-]   State PSC [-]   UPSC [-]   Others [-]

5.6 Details of student counselling and career guidance

-For final year B.A. & B.COM students, special counselling sessions are arranged for detailing various health, academic, career related areas available to them.

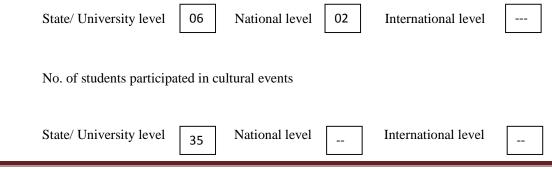No. of students benefitted [200]

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	12

5.8 Details of gender sensitization programmes

Under Women Study Centre, several programmes were conducted on Health Issues, Child Trafficking, Malnutrition, domestic violence & women rights, environmental issues & atrocities against women.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level [06]   National level [02]   International level [---]

No. of students participated in cultural events

State/ University level [35]   National level [--]   International level [--]

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level [06]   National level [--]   International level [--]

Cultural: State/ University level [22]   National level [---]   International level [---]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	3	9,900
Financial support from government	31 73 (SC & ST)	68,000 5,81,842
Financial support from other sources	01	4,000
Number of students who received International/ National recognitions	-	-

5.11   Student organised / initiatives

Fairs   : State/ University level [---]   National level [---]   International level [---]

Exhibition: State/ University level [---]   National level [---]   International level [---]

5.12   No. of social initiatives undertaken by the students   [02]

5.13 Major grievances of students (if any) redressed: NIL

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision and Mission of Our College
VISION:

Teaching and Learning not only for the sake of livelihood but for the sake of the welfare of the humanity, thinking that serving humanity is serving god, is KAYAKA and Dasoha Philosophy of Education – by **Param Poojya Dr. Appaji.**

Aim to instil and practice five 'E's,
"**Excellence, Education, Empowerment, Emancipation, Enlightenment**.

Inspire student community to inculcate lofty and noble values of life.

Imbibe young generation for participating and building peaceful society.

Nurture the inherent potentials of students through innovative and new curriculum and co-curricular activities.

Encourage to build up the Character, Courage, Confidence, and Commitment to confront the Challenges.

Mission:

To prepare students to Think Independently, Write Independently, Speak Independently and Live Independently as propounded by **Param Poojya Dr. Appaji.**

To inculcate rational thinking and prompt action

To channelize creativity, team spirit, service with dedication, devotion and discipline,

To provide a free, fair and supportive atmosphere in effective learning,

To provide an opportunity for students to acquire and cultivate **'Leadership Qualities'**

To ensure safety to our heritage, culture and environment by creating awareness.

6.2 Does the Institution has a management Information System

-Yes, the institution has Management Information System like Academic Audit, Office Automation, e-Lib.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

-Affiliating university through the Board of Study develops curriculum.

6.3.2 Teaching and Learning

-Extensive use of ICT tools in teaching and learning
-External experts are invited to share their knowledge and expertise.
-Students are given projects and assignments related to their curriculum.
-Teachers participate in seminars/conferences/workshops to enhance their knowledge and skills with the changing scenario.

6.3.3 Examination and Evaluation

-Affiliating university conducts exams and does the evaluation.
-At college level, we conduct unit tests, monthly tests, internal assessment Test to achieve good results.
-We provide platform for students to demonstrate their presentation and communication skills and give feedback to improvise.

6.3.4 Research and Development

-For students, college magazine gives them an opportunity to express their hidden mind.
-Students contribute articles on topics related to their curriculum.
-Through Research Centre, all the faculty are motivated to indulge in research activities like writing & publishing articles and paper presentation.
-Workshops on Research Methodology are conducted for students & faculty to inculcate research culture.
-The college publishes a research based multi disciplinary journal twice in a year.

6.3.5 Library, ICT and physical infrastructure / instrumentation

-Library has huge collection of books, journals, periodicals, research articles on various topics.
-Library has subscriptions to e-Lib, INFLIBNET wherein students and staff can access around 97,000 books & 6,000 e-journals.
-Class rooms are equipped with smartboards, LCD Projectors
-Computer Laboratory is equipped with Internet facility.
-An Auditorium for cultural activities is built.
-An eco-friendly & lush green garden was renovated with medicinal plants.

6.3.6   Human Resource Management

Recruitment and retention of human resource (qualified and competent teachers) in the college are as follows:

We provide financial assistance from our parental organization to those faculty members who are pursuing research work.

We sanction OD for field work.

We invite distinguished and eminent scholars to sensitize relevance of research in higher education and guide our Ph.D pursing faculty members.

Our management always encourages taking up research guideship, major and minor research projects from various funding agencies. In case if project is not funded by the agencies, the management funds such research projects.

The management motivates the research guides & scholars by honouring them.

The management involves research faculty in decisions relating to academic enrichment, research activities & governance.

The management publishes research books, article & journals of the faculty.

6.3.7   Faculty and Staff recruitment

While selecting candidates, in addition to the merit, the candidate is asked to demonstrate his / her teaching skills, if the president and the students are satisfied, only then the candidate will be appointed. The personality of the candidate, his/her communication skills, computer knowledge, teaching ability, proficiency in ICT and soft-skills are also given weightage in the selection.

6.3.8   Industry Interaction / Collaboration

The industrial visits are organized to help the students in gaining practical knowledge and field experience. Resource persons from industries are invited to train and promote employable skills in our students. Many industrial houses and units have come forward to co-operate with us. We have signed Memorandum of Understanding with many industries, business firms and marketing units.

6.3.9   Admission of Students

-Admission is done on the basis guidelines issued by the affiliating university.
-Transparency is maintained throughout the process.
-At the beginning of the new academic year, admission committee is formed to chalk out the process.
-Fee concession is given to the students from economically weaker section.
-Simple oral tests are conducted during the admission process to evaluate the merit of the student.

6.4 Welfare schemes for

Teaching	Nil
Non teaching	Financial Assistance is given to the menial staff
Students	-Lunch is provided to all the students at nominal rate of Rs. 5/- -Fee Concession, Free books, Uniform to the poor students

6.5 Total corpus fund generated   Nil

6.6 Whether annual financial audit has been done   Yes ✔   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Affiliating University & Regional Joint Director	Yes	College Management
Administrative	Yes	Affiliating University, Regional Joint Director & Dhanwant Patil & Co. (CA firm)	Yes	College Management

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes   ☑   No ☐

For PG Programmes   Yes ☐   No ☑

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The college cannot actively implement any examination reforms although inputs are given regularly to the university which in turn helps the authorities to reshape the system**.**

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Nil

6.11 Activities and support from the Alumni Association

- Many of our students are serving at different levels in different sectors. They share their knowledge, expertise, & experience with the students during alumni meet.
- Some of our Alumni have instituted merit scholarships for students.
- They mediate in establishing collaborations and linkages with industries/firms.

6.12 Activities and support from the Parent – Teacher Association

- We conducted the meeting of the parents and teachers association to discuss the performance of the students.
- During these meetings suggestion are invited from the parents on various issues and actions are initiated accordingly.
- Parents are counselled for future higher studies of their daughters.

6.13 Development programmes for support staff

- The Support staff is deputed for training programmes of affiliating university for development of their skills.

6.14 Initiatives taken by the institution to make the campus eco-friendly

-Several medicinal plants have been planted.
- New saplings are purchased from Unique Trees, Hyderabad, Local Horticulture Department.
- The use of plastic bags is prohibited in the campus.
We have declared the entire campus as "No Plastic Zone'.
The students and faculty have planted more than fifty tree saplings during various tree plantation programmes organized by the institution and all these trees are taken care of and maintained by the institution.
More than twenty five medicinal plants have been planted in the college campus to instil awareness about Herbal and Medicinal plants use.
Expert Gardners are invited to give information about gardening to our Teaching and Non-teaching staff.
Dr. Nirmala Kelamani, Dr.S G Ghatpanadi Dr.Shailaja Hiremath,Dr. Lata Karekall, Sri Sadique, and Sri Shankara Goud,Sri Saidappa were invited for demonstration about gardening.

Criterion – VII

7. <u>Innovations and Best Practices</u>

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

- Posters and placards on energy conservation are displayed in classrooms, computer labs and administrative office. The posters are made by GREEN TEAM members from waste material like old newspapers, corrugated boxes following the motto "rags to riches".
-Use of Compact Florescent Light (CFL) which generates less heat and reduces carbon emission.
-Electronic waste, such as discarded computers, office electronic equipments and refrigerators are disposed off as per their conditions or handed over to the companies engaged in recycling of e-waste
-Organizing Workshops at the institution level to enhance the professional skills of the faculty under IQAC or Faculty Forum.
-Uploading notes on the website.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> -IQAC chalks out plans for the current year & assigns responsibilities to various Departments. IQAC develops a mechanism for control and evaluation of the progress.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> -Academic and Administration Audit
>
> - Women Empowerment

Details of Best Practices are provided in the Annexure - III

7.4 Contribution to environmental awareness / protection

> *Energy Conservation*
> 1. Use of Compact Florescent Light (CFL) which generates less heat and reduces carbon emission.
> 2. Students also contribute to the initiatives through their representation in the GREEN TEAM. They have numbered the fans/ lights in the classroom with the corresponding switches on the switch board. This makes putting off lights/fans (when not required) a simple and easy task.
> 3. Posters and placards on energy conservation are displayed in classrooms, computer labs and administrative office. The posters are made by GREEN TEAM members from waste material like old newspapers, corrugated boxes following the motto "rags to riches".
> 4. Talks have been arranged for students and staff on energy misuse and methods to conserve energy. Minor steps like shutting down computers when not in use, turning off computer monitors or other electric appliances at the end of the day etc., were practised.
> 5. Various competitions like poster painting and essay writing are held regularly to create awareness among the students about Energy conservation.
> 6. The college classrooms are airy and well lighted. The institution strictly observes to see that no electric equipments run unnecessarily. Thus enough measures are taken to use electricity carefully. In order to reduce electricity consumption the corridors of the college have been provided with CFLs in place of the traditional tube lights and bulbs.

7.5 Whether environmental audit was conducted?   Yes ☑ No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

STRENGTHS:
-90% of our faculty are permanent and they have work experience of, on an average, 20 years in the same domain.
-Nearly 40% of our faculty have Ph.D and 90% of the remaining staff is on the verge of completion of Ph.D.
-Our library houses more than 40,000 books, journals, reference books, etc., and is well equipped with computer access to e-resources wherein students can browse online repository of e-resources.
-"SHODHA, The Research Journal with ISSN 2540-7834, brought out by the college twice in a year, publishes the research articles written by faculty and students.
-Our Sangha has earmarked Rs. 5,00,000 as seed money which was used to establish the research centre and some of our ongoing research faculty have availed the financial assistance from the centre.
-Many programmes on Women Health, Foeticide, and atrocities against women, Child Labour, Food Security, Dowry, and Higher Education are held in the village as well as slum area in the city to sensitize women folk.
-Extension and Outreach activities of our college conducted through NSS help students to understand social responsibility and community service.
WEAKNESS:
-Many students admitted in the college are from rural and Kannada medium. Hence, their English language competency is weak. This resulted into poor and unsatisfactory comprehension and communication for the new entrants
- There is a gap between Industry Expectation and Academic output. This is because the syllabus prescribed by university is not job oriented, especially for commerce students. This has lead to the spurt in demand for technical and allied courses.
-Some of the departments have more number of temporary faculty and these vacancies are open from a long time in want of permission from the Govt.
OPPORTUNITIES:
-Since it is a women's college, there are ample opportunities to carry out activities relating to women empowerment in collaboration with our Sangha, Govt. Agencies, Other bodies (Rotary Club, Lions Club, LIC, Bank, Media Circle and Industry Houses, Business Enterprises).
-Language Lab is under process.
CHALLENGES:
-Many of our students who enrol for B.A. & B.COM are from rural and backward region with poor learning skills. This poses stiff challenge to disseminate information and to design teaching plan.
-To improve upon communication skills for the development of global competencies amongst students coming from rural area.
-Even though we belong to backward region but the region is blessed with rich culture and heritage. Many great rulers & Social reformers (Sharanas, Dasa & Sufi Saints) contributed richly to the world's heritage and culture. The natives of the region either do not know or know little about the rich culture & heritage of this region. Preserving, Enriching, Promoting & creating awareness amongst students and society is a big challenge.

8. **Plans of institution for next year**

> -To establish new collaborations and linkages for better exposure and overall skill development of students.
> -To expand the level of cooperation and frequency of interaction with the existing linkages.
> -To start certificate course in performing art (Indian Classical Dance & Folk Dance)
> -To start PG courses in Arts & Commerce stream
> -To develop linkages with institutions of competitive exams.
> -To emphasize more on skill oriented courses for more career options.
> -To conduct national level seminars/workshops/conferences by different departments.

Name Smt. Savitri S. Jambaldinni   *Name Dr. Neelambika Sherikar*

_____sd/_____   *_____sd/_____*

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____

Calendar of Events 2014-15

July

01]   Organization of TQM Programme for fresher.
02]   Conduct of Elections and nominating class Representatives
03]   Formation of student Academy
04]   Assignments of Portfolio's to the Faculty and Student Representatives
05]   Issue of Identity cards
06]   Listing of students talents in Sports, literary and culture
07]   Introducing Certificate courses
08]   Orientation for new NSS /NCC/Volunteers
09]   Department meetings
10]   Introduction of GYM activities
11]   Staff meeting
12]   Students Counseling [Mentoring]
13]   World Population Day.

August

01]   Counseling for students
02]   NSS Advisory committee meeting
03]   Celebration of Independence Day
04]   Programme on personality development Programme
05]   Conduct of competitions
06]   Attending of physical Director/NSS Officers meeting at KSWUB.
07]   Celebration of Dr. S.R. Ranganathan Birthday
08]   Book Exhibition
09]   Inauguration of Students Academy
10]   Breast feeding week
11]   Department meetings
12]   Staff meeting
13]   Students Counseling
14]   Submission of work done diary & attendance
15]   National Sports Day

September

01]   Celebration of Teachers Day
02]   Observation of International literacy week
03]   Celebration of Hyderabad Karnataka Liberation Day.
04]   Observation of NSS foundation Day
05]   Checking Blood group & HB percentage
06]   Conduct of IA tests
07]   Coaching the students in sports activities

08]   Celebration of Punyatithi of Parama Poojya Doddappa Appa.
09]   Department meetings
10]   Conduct of G.K.Test -I
11]   Staff meeting
12]   Students Counseling
13]   Submission of work done diary & attendance
14]   World literacy Day

October

01]   Celebration of Gandhiji's & Lalbhaddur Shastiri's Jayanti's
02]   NSS counseling
03]   Submission of the proposal of special NSS Camp to KSWUB
04]   Conduct of IA test
05]   Department meetings
06]   Preparatory Exams
07]   Staff meeting
08]   Students Counseling
09]   Submission of work done diary & attendance

January

01]   Youth week Day [Celebration of Swamy Vivekananda Jayanti]
02]   Participation in the Inter University Tournament
03]   Celebration of Republic Day
04]   Field visits
05]   Alumni and parents meet
06]   Medical Check up
07]   Department meetings
08]   Staff meeting
09]   Students Counseling
10]   Submission of work done diary & attendance
11]   Girl child day (In India)

February

01]   Celebration of Avva Festival
02]   Conduct of Literary competitions
03]   Cultural competitions
04]   Sports competitions
05]   Conduct of IA test
06]   Organization of NSS Camp
07]   Department meetings
08]   Conduct of G.K.Test - III
09]   Staff meeting
10]   Students Counseling
11]   Submission of work done diary & attendance

March

01]   Celebration of Godutai Avvaji's Punyatithi
02]   Celebration of International Women's Day
03]   Conduct of competitions
04]   Celebration of Annual day
05]   NSS Valedictory function
06]   Fare well to final year student
07]   Submission of work done diary & attendance
08]   Conduct of Preparatory Exams

April

01]   Exchange Programme activities
02]   Display of Internal Assessment marks
03]   Issue of No Due form
04]   Issue of Hall tickets
05]   Display of Annual Time Table
06]   Staff meeting
07]   Department meeting
08]   Students counseling
09]   Conduct of G.K. Test – IV
10]   Celebration of World Health Day
11]   Celebration of Babasaheb Ambedkar's Birthday
12]   Celebration of World Earth Day

Annexure – II Analysis of Feedback from Stakeholders

Following is the analysis of Feedback from all the stakeholders for the year 2014-15:

-Coaching classes for competitive exams like K.A.S., I.A.S., PGCET, SLET, NET to make students more and more competitive.
-Coaching to develop communication skills.
-Extensive use of ICT tools in teaching learning process.
-Assigning field projects, seminars on current topics to imbibe practical oriented knowledge and skills.

Annexure – III Details of the Best Practices

BEST PRACTICE – I: ACADEMIC AUDIT AND RESEARCH AUDIT:

Academic Audit committee conducts once in every semester and Research Audit once every academic year. A team is constituted to carry out these audits and these teams comprises of following members:

Dr. Siddamma Guded	Co-ordinator
Smt. Shridevi Harwal	Member
Smt. Renuka Kankeri	Member
Dr. Prema Badami	External Member, Sharnbasveshwar Science college, Kalburgi
Smt. Sunanda Vanjarkhed	External Member, Sharnbasveshwar Commerce college, Kalburagi

External resource persons are also involved in Academic and Research audit to get a neutral point of view on the process and practices following in our college.

Every faculty member maintains course files for the theory subjects. We follow the instructions of UGC/State Govt./ Affiliating University/ Top Management in teaching and learning process. The following are placed in course files for audit:

- Attendance record
- Internal Marks Statement
- Copies of test question papers
- Samples of answer papers
- Assignments
- Quality Assessments
- Samples of PPT slides and other teaching materials
- Teaching Plan and Workdone dairy etc.

OBJECTIVES OF THE AUDIT:
1. To ensure every faculty member is performing well in teaching and research
2. To give feedback to faculty members on areas which need improvement.

THOUGHT PROCESS BEHIND THESE AUDITS:
1. Work culture and output improve when there is monitoring.
2. Best Practices are brought in through suggestions given in Academic & Research auditing processes.
3. Through continuous development, the quality of the Institution improves.

FREQUENCY
Academic Audit and Research Audit is conducted twice in year.

THE CONTEXT:
The Top Management has set up Research Centre through which various strategies are chalked out to upgrade and provide research facilities to meet the needs of our research scholars. The devices and strategies for research programme are:
1. The Sangha not only encourages but also funds for major/ minor research projects for faculty.
2. Provides all the necessary facilities to undertake research projects.
3. Encourages to keep track of the different research funding agencies.
4. Provides leave to present research papers in seminars/ conferences/ workshops.
5. Promotes to organize programmes related to research of the faculty, faculty improvement/development programmes, teaching exchange programmes.

The Sangha is set up on the foundation of philanthropic, humanitarian and missionary zeal to encourage, promote these ideals among the faculty and students through diverse extension and consultancy programmes.

1. It promotes under NSS unit to expose students to the community life.
2. Encourages students' participation in rallies, national festivals, service towards the poor and needy, health and hygie awareness, disaster management, global issues like Save the Earth, Save the Life.
3. Promotes and encourages towards Earn while you Learn skills.
4. Encourage students to develop broad vision and mission of universal brotherhood ethical values.

THE PRACTICE:

1. The institution facilitates all the necessary help, resources for the progress and implementation of research activities.
2. Provided computer and internet facilities.
3. Promoting research publication of books & articles.
4. Teachers are motivated to pursue atleast one major or minor research project.
5. Leave is granted to the faculty for paper presentation, Ph.D and research work whenever required.

6. The Sangha honours faculty for their research output and also publishes their research articles and books. Teachers & students are falicitated for their achievements in research, extension and consultancy activities.
7. Teachers are also motivated for guideship and to pursue M.Phil/Ph.D. for temporary faculty.
8. Motivated to organize seminar/workshops/conferences.
9. Students are also involved in the seminars/conferences/workshops of the college thereby motivating them to interact with eminent research scholars.
10. Teachers are motivated for consultancy and extension activities.

EVIDENCE OF SUCCESS:

1. Purchased books and journals according to the need base of the faculty.
2. Received funds from UGC and other funding agencies for major/minor research projects.

Sl. No.	Name of the Faculty	Name of the project	Funding Agency	Total grant sanctioned	Received
1	Dr. Neelambika Sherikar	Major Project	UGC	3,89,166	3,89,166
		Major Project	UGC	5,86,000	5,86,000
		Major Project	UGC	12,00,000	Proposal submitted
		Minor Projects	UGC	30,000	30,000
		Minor Projects	Kudala Sangama Pradhikara	1,00,000	submitted
		Minor Projects	Janapada Academy Bengaluru	----	On going
2	Dr. Siddamma G.	Major	UGC	16,00,000	Proposal submitted
3	Dr. Bhagyamma T.	Minor	UGC	1,15,000	Received
4	Smt. Janaki. H	Minor	UGC	82,000	Sanctioned & awaiting for the release of funds
5	Smt. Shridevi H.	Minor	UGC	80,000	Sanctioned & awaiting for

					the release of funds
6	Shri. Sureshkumar N.	Two Day National Workshop	Govt. Karnataka, Dept of Archives	60,000	Completed
7	Smt. Renuka S.	One Day National Seminar	UGC	1,40,000	Sanctioned & awaiting for the release of funds

3. Two Faculty members are guiding research scholars.
4. Faculty have presented and published large number of research papers in regional/ state/ national/ international seminars/ conferences/ workshops.
5. 8 members of faculty have been involved in research work.
6. Our Sangha's Akhila Bharat Shivanubhav Mantapa provides unique platform by organizing inter-disciplinary lecture programmes on festival occasions, Jatra Mahotsav, *ShrvanaMasa*. These lectures are published in Dasoh Jnana Ratna Journal (ISSN) and also aired on FM radio community radio.
7. SHODHA (ISSN 2540-7834) - A multi-disciplinary and multi lingual college research journal publishes articles.
8. Our faculty of Fine Art, Music and NSS units are involved more in consultancy and extension activities like painting show, workshop for faculty and students, special lectures with demonstration, socio-economic survey etc.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED:
1. Many of our research proposals are either pending for approval or release of funds from UGC.
2. Our faculty spends most of their time in research undertakings.
3. University calendar events are designed in such a way that it leaves a very small window period for research activities.
4. As our college has UG programmes, students'focus on research projects is poor.
5. Inadequate reference books, journals and e-journals.
6. Students'movement towards fast and short term courses, which will provide earnings.
7. Lack of indepth knowledge of research and research methodology among students.

BEST PRACTICE – II: WOMEN EMPOWERMENT
Many Best Practices have been promoted in the institution, but, being the girls' college it becomes the prime duty of the institution to contribute for   Women Empowerment- the need of the day.   Our Top Management's main motto is "Women Empowerment through Value based education", our college also fosters the same motto.
Goals:
- Women empowerment through value-based education
- To develop social consciousness and responsibility
- To sensitize women for their career and security
- To make women mentally and physically strong

- To contribute for strong national development
- Many of our students are from rural background; they have inadequate language and communication skills and fear of failure. Our faculty have strived to ward off these weaknesses.

The college is a firm believer that a woman makes a family, a society and hence the nation. So, in true sense woman is a real nation-builder. The main goal of the practice is to empower the women, i.e. to make the lesser privileged women stronger to thrive best in the society. Ever since its inception, the institution has been rendering services for the upliftment of girls. Along with imparting value-based education institution adopts many practical and novel ways to make the women stronger mentally as well as physically.

THE CONTEXT:
The culture, family traditions are given paramount importance even though some of them are unscientific & unreasonable. Discrimination is shown between girl child and boy child from the beginning and this has been affecting negatively on the mind set of girls. Women fraternity have been going through lot of hardship from centuries. Several initiatives were undertaken from time to time to uplift their status in the society but it seems like bigger efforts are required on a consistent and continuous basis to bring them back to the main stream.

Since ours is a women's college, we assume bigger role in the society to contribute to the inclusive growth & empowerment of women in any possible manner. We have initiated several short term as well as long term initiatives which would impact in a positive way.
- Our college is situated in the most backward region of the state. The per capita income of the family is low.
- Tropical climate of the region also has bearing on the behavioural aspect.
- There is no awareness about the good health habits. Mal-nutrition & Anaemia are the common features which hinder intellectual growth.
- Generally children grow up in a conservative and orthodox environment. They are quite reluctant for any radical changes.

THE PRACTICES:
A few practices which are followed by the institution are:
a) Awareness campaigns:
- Health awareness
- Social awareness
- Economic awareness

b) Vocational trainings:
i) Under Women Study Centre, two certificate courses on Nutrition and Dietcian are going on.
ii) Candle making, pot-decoration, textile printing, best out of waste etc.
iii) Food processing
iv) Tailoring/Stitching

c) Counselling: Special counsellors like Psychologists, doctors, social activities, and academicians are invited from time to time to counsel the students. They counsel the students for:
- Best career options
- Job opportunities

- Health and hygiene
- Economic independence
- Social issues
- Human rights
- Domestic violence

The results of the above trainings and counselling are encouraging. It has encouraged our students to think about their position, role and status in the society and make them ready to meet the challenges of life.

d) Monetary and Non-monetary assistance to students: Poor and backward community students are provided with free admission, fee concession, books from the book-bank, extra-classes and special attention by the faculty. Some of our faculty have provided uniform for poor students.

e) Earn While You Learn: To create employability many practices are adopted by the institution. This helps the students to supplement their family income and earn while they learn. Following are some of the activities carried out in the college on the theme of "Earn while Learn":

Stitching Centre: Students, who are undergoing the vocational training in tailoring, get paid for their work done, if any, during their training session.

DTP work: Faculty members' personal DTP work for publication of books is done by students and they are paid for this. Our students, Kumari. Ambika, Kum. Netravati, Kum.Rekha, Kum.Sunita (B.A VI SEM) have excelled in Kannada/English DTP work.

Food Processing: Students, who have undergone this training, have already started producing and selling bakery products.

Some of our students from Fine Art department have engaged themselves in incense sticks making, Pot decoration, Festive and Seasonal greetings, pearl ornaments, clay modelling (Ganesha Idols), Decorated Earthen Lamps, Fabric Painting, Miniature works and Realistic works and other handicrafts.

Veena, Jyoti Patil, Kaveri, Nagaratna, Savita V Math, (B.A. VI) Shruti S, Madhumati Gowli, Priyanka R N of (B.A. IV sem) have engaged themselves in entrepreneurial activities.

EVIDENCE OF SUCCESS:
We started all our activities with high hopes of yielding good results both in short term as well as long term period. During the course of implementation of these initiatives, we started feeling the impact of our efforts in our students.
Following are the results/evidences which showcase their success:
- The academic result has increased to some extent for both Arts & Commerce.
- Our students have participated in Management Events & Fests, cultural events, literary events, sports events and have won prizes. This indicates their self confidence, belief in their ability which was lacking immensely.
- Final year students of B.Com & B.A. have attended campus interviews conducted in other colleges of the locality. In the year 2014-15, during the month of February, Infosys conducted a pool campus drive at MSI Degree College wherein they finalized total thirty five candidates out of which ten students were from our college.
- Extension and Outreach activies (NSS & NCC) have boosted their confidence and changed their behaviour and made them social oriented.
- They actively participate in various activities within and outside the college which can be attributed to mentoring and counselling.

- Students are now more aware of their rights, duties & responsibilities towards family and society in general.

PROBLEMS ENCOUNTERED AND RESOURES REQUIRED:
- Most of the students of this region, including our students, suffer from lack of confidence, reluctant to change & inferiority complex. When we initiated add-on and short term courses, we witnessed wide spread resistance and rigidity to accept and enrol.
- Some of our courses were very basic in nature and were designed keeping in mind the social background of our students.
- Majority of our students are from rural and backward area. Of which many of them are not career oriented. This attitude poses several questions against us as to how to take them along to carry on our activities.
- When we started Food Processing and Tailoring & Embroidering courses, we do not have required expertise with us & we have outsourced it.
- We invited experts in coaching for competitive exams to deliver special lecture on IAS/KAS/KPSC/IPS/Bank Exams etc.
- Frequently, we invite personalities, who have achieved and excelled in life to inspire our students to take up non-conventional careers & to motivate and infuse self confidence in them.