

**GODUTAI DODDAPPA APPA ARTS & COMMERCE COLLEGE FOR WOMEN,
KALABURAGI**

IQAC MEETINGS SCHEDULE & MEETING HIGHLIGHTS 2020-21

1) Meeting with honourable President (SVVS) (2nd July 2020)

An Online Meeting with the honourable President of our Sharnbasveshwar Vidya Vardhak Sangha was held on 2nd July 2020 to discuss the academic progress made in the preceding year plan for the current year overall affairs of institution. And the agenda was following.

- 1) Audit Report and Budget
- 2) Future Plan of Office, Admission and Fees Structure
- 3) To organised National, International, State Seminar and Swach Bharat Abhiyan activities, FDP Programmes, skill development programme and training programme for the teachers, non teaching staff discussion with students of academic excellence. The meeting was conducted by the principal and IQAC Coordinator and HoD's, teaching staff, non teaching and guest faculty are attended meeting.

2) Meeting with the Honourable Secretary of Sangha (17th July 2020)

Honourable secretary Sri Basavaraj Deshmukh convened an online meeting with Principal, IQAC Coordinator and faculty members to discuss and finalised the total academic activities of the college for the academic year 2020-21. Following are finalised as below said,

- 1) To conduct 28 series of lectures through You tube Channel on the topic of "12th century Vachanakar's life and Principles" under the Shivanubhava Mantap Sharnbasveshwar Santhan Kalaburagi for 28 days.
- 2) To conduct of series lectures through You tube on the topic " Poojya Dr.Sharnbaswappa Appa 's Life and Contributions" from 20-08-2020 to 30-08-2020.

3) Staff Meeting (19th July 2020)

Staff Meeting conducted on 19-7-2020 at 3.00 PM in the Principal Chamber all the teaching staff of the college have attended the meeting and discussed finalised following issues.

- 1) To conduct the series of lectures (38 Lectures) on the topic of Vachan Sahitya and the way of divine of our President Poojya Dr.Sharnbaswappa Appa and all the lectures should be printed the form of book.

4) Meeting Conducted Principal with teaching Staff (23rd August 2020)

Online meeting conducted through Zoom App on 23-08-2020 in the Principal Chamber along with teaching staff of the college to discuss and clarify the cause of the absenteeism of maximum students fail to attend offline class.

So, parents and students have attended the online meeting as above said, due to Covid-19 pandemic most of the students feared to attend the offline classes. Finally we request parents and warmed the students to attend the classes as we assured them safety precautionary measures to be adopted for fighting against Covid-19 pandemic.

5) Meeting with Staff (22nd September 2020)

Staff meeting conducted on 22-09-2020 at 3.00 PM to discuss and finalise the following.

- 1) Organisation of N.S.S Foundation Day
- 2) Organisation of Mahatma Gandhi & Shri Lalbahaddur Shastri Jayanti.

6) Staff Meeting (15th October 2020)

Staff Meeting conducted on 15-10-2020 under IQAC to discuss and finalised followings.

- 1) To conduct state level seminar on the topic of Intellectual Property Right on 24-10-2020 through online.
- 2) The conduct Kannada National Level Seminar on the topic of “Kannada Odu Mattu Arthesuvike” on 28-10-2020 through online.

7) Staff Meeting (25th October 2020)

Staff Meeting conducted on 25-10-2020 at 3.00 PM under IQAC for finalising to conduct 7 days International Seminar on the topic of “Kannada Culture and Women” from 03-11-2020 to 09-11-2020 through online.

8) Staff Meeting (2nd December 2020)

Staff Meeting conducted on 02-12-2020 AT 2.30 PM in the Principal Chamber to discuss and finalised for conduct for Kanakadas Jayanti on 3rd December 2020

9) Staff Meeting (19th January 2021)

Staff meeting was convened for the full time faculty and guest faculty to discuss the activities of the college. The following point was discussed.

- 1) Student academic election on 22-01-2021.
- 2) National Workshop on Intellectual Property Rights on 30th & 31st of January 2021
- 3) International E-Conference (Dept of English) 28-01-2021
- 4) Faculty must attend seminars and conferences and submit their details.
- 5) Special Lectures 22-01-2021
- 6) Inter University Fine Arts workshop 23rd & 24th January 2021
- 7) Short Term courses, Certificate Course and Faculty Projects to be conducted by the college
- 8) Conduct of Library workshop on the topic of usage of e-resources for librarians of various Institutions of Gulbarga City on 27-01-2021
- 9) To conduct the three days workshop on the topic of “ Better steps for competitive World” from 28-01-2021 to 30-01-2021.

10) Meeting for office management Workshop (1st February 2021)

Staff Meeting conducted 1-2-2021 at 3.00 PM to organise and conduct two days regional workshop on 6-2-2021 to 7-2-2021 on the topic of Office Management for the office employees for this region it is decided to conduct in association with Joint directorate collegiate education Kalaburagi.

11) Staff Meeting (3rd February 2021)

A faculty meeting was convened on 03-02-2021 at 4.00 PM in principal chamber. The following discussions were made.

- 1) Teacher exchange programme
- 2) TQM
- 3) Special lecture
- 4) National Seminar on New Education Policy
- 5) State and Regional Seminar under different departments.

12) Staff Meeting (11th February 2021)

A Staff Meeting for all the faculty members of the department is convened on 11-02-2021 at 3.00 PM in Principal Chamber. All the staff member must attend meeting and update the work in progress regarding NAAC. The following discussion were made.

- 1) Departmental Files
- 2) Projects
- 3) Poojya Matoshree Godutai Avvaji Punnyasmaranotsva
- 4) Parent-teacher meet
- 5) Alumni Meet
- 6) ICT update in Library and then upload on website
- 7) Submission of Articles for Journals

13) Staff Meeting (20th February 2021)

A meeting was convened on 20-02-2021 at 3.00 PM Principal Chamber and teaching faculty and guest faculty the following discussion was made on celebration of World Mother's Day.

14) Staff Meeting (23rd February 2021)

A Meeting is being convened on 23-02-2021 at 3.00 PM Principal Chamber and teaching faculty and guest faculty the discussion were made 1) Fresher's Day Celebration and Cultural Activities.

2)Examinations

- 3) Syllabus Completed
- 4) Avva Award to Tayee Manjamma Joguti and Felicitation to Poojya Dr. Dakshayani S.Appa for honorary doctor award from Davanagere University and Special honour to Corona warriors like Doctors, Police, Junior Health Assistants, ASHA Workers, Corporation Worker.

15) Staff Meeting (24th February 2021)

The Staff Meeting convened on 24-2-2021 in Principal Chamber under IQAC discuss with parent teacher meeting conducted on 28-2-2021 and also celebration of Punnyasmaranotsva of Poojya Godutai Avvaji on 6-3-2021 to 14-3-2021.

16) Staff Meeting (14th March 2021)

A Staff Meeting was convened on 14-03-2021 at 2 PM in Principal chamber all the teaching faculty were present. Following discussion were made.

- 1) From 15-03-2021 Final year examination commencement
- 2) Examination Supervision duty for all
- 3) Syllabus covered in their respective subjects.
- 4) Join the valuation work
- 5) Minor Project Work
- 6) NAAC (Criteria wise) Work

17) Staff Meeting (19th March 2021)

A Staff Meeting was convened on 19-03-2021 at 3 PM in Principal Chamber the meeting was in the view of NAAC Preparation work.

18) Faculty online meeting (5th May 2021)

Staff Meeting conducted on online Google Meet Aap on date 5-5-2021. Start online class on 6-5-2021.

19) Staff Meeting (6th June 2021)

Staff Meeting conducted on principal chamber on 6-6-2021 under IQAC following matters are discussed.

- 1) Conduct online National seminar on the topic of “Consumerism and Financial Literary in Covid19 time” on 10-6-2021 and 11-6-2021 for B.A. and B.Com students.
- 2) Conduct the one week online Yoga training for staff and students on 13-6-2021 to 21-6-2021.
- 3) Discuss about state webinar on the topic “ Role of Pranayam in Covid-19 pandemic situation by department of physical education.

20) Staff Meeting (30th June 2021)

Staff Meeting conducted on 30-6-2021 in Principal chamber discuss the following subjects.

- 1) Conduct the state webinar on 1-7-2021 by department of Journalism and also on 6-7-2021 conduct the seminar of department of Music
- 2) Covid vaccination for staff and students

21) Staff Meeting (1st August 2021)

Staff Meeting conducted on 1-8-2021 in principal chamber to discuss and finalised the followings.

- 1) Conduct the celebration of “ Azadi ka Amruth Mahostava” and Many competitions conducted for the students
- 2) 2nd dose Covid vaccination programme for staff and students.