



NAAC
NATIONAL ASSESSMENT AND
ACCREDITATION COUNCIL

INSTRUCTIONS

This questionnaire is designed to make a survey of the basic processes related to quality management efforts in your institution. The survey consists of five sections.

1. General Profile
2. IQAC (Internal Quality Assurance Cell) activities
3. Academic and Research Outputs
4. Student Mentoring and Support System
5. Governance and Innovation

The activities of the institution in the above five sections or in other relevant areas are being surveyed to create a quality profile for the year in relation to institutional vision and goals. The survey results would enable the institution and IQAC to create a quality index profile, which would be a self learning exercise. Apart from the responses to the online survey, in case the NAAC requests for any further evidence, the information may be sent by hard copy. This would enable NAAC to make a diagnostic survey of national higher education scenario and the feedback will be provided to each participating institution. No judgement or categorization on institutional quality is intended.

IMPORTANT

In order to enable institutions to have a preview of the questionnaire, the PDF version is available on the NAAC website.

When answering this questionnaire, please ensure that no question is omitted in order to have a holistic analysis.

This survey does not allow you to have access to the filled-up form, i.e., once the 'done' button is clicked, the information will automatically reach NAAC.

In case you wish to retain printouts of the filled-up questionnaire, please take a printout of each completed page before proceeding further.

1. Kindly provide the details of the institution

Name of Institution:
Year of Establishment of the Institution:
Address Line 1:
Address Line 2:
City/Town:
State:
Postal Code:
Email Address:

2. NAAC Accreditation/ Reaccreditation Details

Year of Accreditation/ Reaccreditation:
Current Grade:
CGPA:

3. Institutional Status.

- *affiliated Permanent*

4. Contact Person Details

Name of Head of Institution:
Contact Phone:
Email:
Website URL:
Name of IQAC Co-ordinator:
Email:

SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

5. Number of academic programmes existing (Enter a number; 0 for nil)

Undergraduate (BA/B.Sc./B.Com etc.)	02
Post Graduate (MA/M.Sc./M.Com etc.)	01
Research Programmes (M.Phil/Ph.D)	01
Certificate Programmes	08
Professional Programmes (B.Tech/M.Tech/B.Ed/M.Ed/Medicine/Pharmacy/Paramedical/Nursing etc)	00
Other value added programmes	0
Any other programme offered (Specify)	0

6. Details on Programme Development (Enter a number; 0 for nil)

New programmes added during the year	00
New programmes designed	01
Programmes under revision	00
Interdepartmental collaborative programmes	00
Inter institutional collaborative programmes	00
Number of review committees recommendations implemented (Total)	04
Number of NAAC peer team recommendations implemented	05
Number of UGC/any other expert committee recommendations implemented	02
Number of review committee recommendation under implementation	04
Number of NAAC peer team recommendations under implementation	04
Number of UGC/ any other expert committee recommendations under implementation	00

7. Faculty Details (Enter a number; 0 for nil)

Total faculty strength required as per norms for all programmes	24
Total faculty on rolls	17 permanent 14 Temporary
Faculty added during the year	00
Faculty positions vacant	07
Faculty left during the year	00
Total number of visiting faculty	14
Total number of guest faculty	00

8. Qualification of Faculty

PhD and Above	05
MPhil	08
Masters	09
Any other (Specify)	04

9. Faculty qualification improvement

PhD awarded to existing faculty	01
MPhil awarded to existing faculty	00
Any other degree awarded to existing faculty	00

10. Administrative Staff Details (Enter a number; 0 for nil)

Administrative staff (total sanctioned)	08
Administrative staff (Actual strength)	05
Added during the year of reporting	00
Left during the year	00
Number of posts vacant	03

11. Technical Support Staff Details (Enter a number; 0 for nil)

Technical Support Staff (Total sanctioned strength)	03
Technical Support Staff (Actual strength)	03
Added during the year	03
Left during the year	00
Number of posts vacant	00



SECTION II

This section surveys the quality assurance and development activities during the year taken up by IQAC. It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) in line with the vision, mission and goals of the institution.

12. Establishment details

Year of establishment of IQAC

DD	MM	YYYY
09	07	1998

13. Composition of IQAC (Enter a number; 0 for nil)

Number of IQAC members	28
Number of Alumni in IQAC	05
Number of Students in IQAC	04
Number of Faculty in IQAC	08
Number of Administrative Staff in IQAC	02
Number of Technical Staff in IQAC	03
Number of Management Representatives	02
Number of External experts in IQAC	02
Number of any other stakeholder and community representatives	02

14. IQAC Meetings

Number of IQAC meetings held during the year

06

15. Whether Calendar of activities of IQAC formulated for the academic year

- Yes

16. IQAC Plans for Development (Enter a number; 0 for nil)

Number of academic programmes proposed	01
Number of value added programmes proposed	06
Number of skill oriented programmes proposed	02
Number of faculty competency and development programmes proposed	02
Number of other staff development programmes proposed	01
Number of student mentoring programmes proposed	05
Number of co-curricular activities proposed	06
Number of inter departmental cooperative schemes proposed	03
Number of community extension programmes proposed	04
Any other programmes proposed (Specify)	02

17. IQAC Plans for development & Implementation (Enter a number; 0 for nil)

Number of academic programmes implemented	00
Number of value added programmes implemented	02
Number of skill oriented programmes implemented	01
Number of faculty competency and development programmes implemented	02
Number of other staff development programmes implemented	00
Number of student mentoring programmes implemented	00
Number of co-curricular activities implemented	06
Number of inter departmental cooperative programs implemented	01
Number of community extension programmes implemented	02
Any other programmes suggested that are implemented (Specify)	01

18. IQAC Seminars and Conferences (Enter a number; 0 for nil)

Number of seminars/ conferences/ workshops organized by IQAC within the institution	00
Number of participants from the institution	00
Number of participants from outside	00
Number of external experts invited	00
Number of external conferences/seminars/ workshops on institutional quality attended	01
Number of events conducted with IQACs of other institutions as collaborative programmes	00

19. Did IQAC receive any funding from UGC during the year ?

- Yes
- No

20. If the response to Qn. 18 is Yes, please provide the amount received from UGC - (Input 0 - if NA/NIL-) Any other source including internal financial support from the management (Specify amount)

Amount Received from UGC	00
Amount Received from any other source including the college management	00

21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)

00

SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

22. Academic Programmes

Number of new academic programmes developed or designed by faculty 02

Number of faculty members involved in curriculum restructuring/revision/syllabus development 03

Number of programmes in which evaluation process reformation taken up and implemented 01

Number of active teaching days during the current academic year 180

Average percentage of attendance of students 85

Percentage of classes engaged by guest faculty and temporary teachers 31.6

Number of self financed programmes offered 01

Number of aided programmes offered 02

Number of programmes discontinued during the year 00

23. Whether any systematic student feedback mechanism is in place ?

- NO

24. Feedback Details (If answer to Question 20 is Yes)

Percentage of courses where student feedback is taken NIL

25. Is feedback for improvement provided to the faculty?

- NO

26. Faculty Research, Projects, and Publication details for the year

Number of major research projects undertaken during the year	00
Number of minor research projects undertaken during the year	00
Number of major ongoing projects	00
Number of minor ongoing projects	02
Number of major projects completed	00
Number of minor projects completed	00
Number of major project proposals submitted for external funding	00
Number of minor project proposals submitted for external funding	00
Number of research publications in peer reviewed journals	03
Number of research publications in international peer reviewed journals	01
Number of research publications in national peer reviewed journals	02
Number of research papers accepted for publication in international peer reviewed journals	00
Number of research papers accepted for publication in national peer reviewed journals	00
Average of impact factor of publications reported	00
Number of books published	02
Number of edited books published	02
Number of books (single authored) published	02
Number of books (coauthored) published	03
Numbers of conferences attended by faculty	08
Number of international conferences attended	03
Number of national conferences attended	05
Number of papers presented in conferences	15
Number of papers	03

presented in national conferences	03
Number of papers presented in national conferences	00
Number of conferences organized by the institution	00
Number of faculty acted as experts resource persons	00
Number of faculty acted as experts resource persons - international	00
Number of faculty acted as national experts resource persons	00
Number of collaborations with international institutions	00
Number of collaborations with national institutions	00
Number of linkages created during the year	00
Total budget for research for current year as a percentage of total institution budget	00
Amount of external research funding received in the year	00
Number of patents received in the year	00
Number of patents applied for in the year	00
Number of research awards/recognitions received by faculty and research fellows of the institute in the year	01
Number of PhDs awarded during the year	03
Percentage of faculty members invited as external experts/resources persons/reviewers/referres or any other significant research activities	00

SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

27. Student Details and Support Mechanisms

The total intake of students for various courses (Sanctioned)	<input type="text" value="1494"/>
Actual enrollment during the year	<input type="text" value="748"/>
Student dropout percentage during the year	<input type="text" value="3.5%"/>
Success percentage in the final examination across the courses	<input type="text" value="93.5%"/>
Number of academic distinctions in the final examination and percentage	<input type="text" value="60%"/>
Number of students who got admitted to institutions of national importance	<input type="text" value="00"/>
Number of students admitted to institutions abroad	<input type="text" value="00"/>
Number of students qualified in UGC NET/ SET	<input type="text" value="01"/>
Number of students qualified GATE/ CAT/ other examination (Specify)	<input type="text" value="00"/>

28. Does student support mechanism exist for coaching for competitive examinations?

Yes *Centralised Coaching Centre - one.*

29. Student participation, if response is yes to Qn. 27

Number of students participated	<input type="text" value="40"/>
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30. Does student counselling and guidance service exist ?

Yes

31. Student participation, if answer to Qn. 29 is yes

Number of students participated	<input type="text" value="748"/>
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32. Career Guidance

Number of career guidance programmes organized	<input type="text" value="01"/>
Percentage of students participated in career guidance programmes	<input type="text" value="30"/>

33. Is there provision for campus placement?

Yes - Centralised

34. If yes to Qn. 32

Number of students
participated in campus
selection programmes

30

Number of students
selected for placement
during the year

02

35. Does gender sensitization program exist?

No

36. If Answer is Yes to Qn 34

Number of programmes
organized

NIL

37. Student activities

Number of students participated in external cultural events	58
Number of prizes won by students in external cultural events	10
Number of cultural events conducted by the Institute for the students	15
Number of students participated in international sports and games events	00
Number of students participated in national level sports and games events	00
Number of students participated in state level sports and games events	00
Number of students participated in university level sports and games events	01
Number of prizes won by students in international sports and games events	00
Number of prizes won by students in national level sports and games events	00
Number of prizes won by students in state level sports and games events	00
Number of prizes won by students in university level sports and games events	00
Number of sports and games events conducted by the Institute for the students	14

38. Composition of students

Percentage of Scheduled Caste	11
Percentage of Scheduled Tribe	3
Percentage of other backward communities	76
Percentage of women students	100
Percentage of physically challenged	0.5
Percentage of rural students	25
Percentage of urban students	75

39. Scholarships and Financial Support

00

Number of students

00

evaluating financial support

00

from the institution

227

Amount disbursed as

00

financial support from the

00

institution

00

awarded scholarship from

00

the institution

00

received notable

00

national/international

00

achievement/recognition

40. Student Initiatives

07

Number of community

07

application programs

07

initiated by students

07

Number of literary

02

programs initiated by

02

students

02

Number of social action

02

initiatives based on

02

science / environment

02

initiated by students

02

Number of student research

02

initiatives

SECTION V

This section surveys the Governance and innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focused.

41. Whether perspective plan for overall developmental activities is created ?

- Yes
 No

42. If the answer for Qn. 40 is Yes, is the plan implemented and monitored ?

- Yes
 No

43. Whether benchmarking is created for institutional quality management efforts ?

- Yes
 No

44. If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format

- | | |
|--|---|
| 1. Research centre for department of Fine Arts
from Mysore University | ▲ |
| 2. Subscription for Inlib Net | ▼ |

45. Is a Management Information System (MIS) in place ?

- Yes
 No

46. If answer to question 44 is Yes, please provide details of MIS applied to

- 1. Administrative procedures including finance**
- 2. Student admission**
- 3. Student records**
- 4. Evaluation and examination procedures**
- 5. Research administration**
- 6. Others**

(enter the respective details corresponding to the serial numbers)

- | | |
|-----|---|
| NIL | ▲ |
| | ▼ |

47. Existence of learning resource management

	Yes	No
e-database in library	<input checked="" type="radio"/>	<input type="radio"/>
ICT and smartclass room	<input checked="" type="radio"/>	<input type="radio"/>
e-learning sources (e-Books, e-Journals)	<input checked="" type="radio"/>	<input type="radio"/>
Production of teaching modules	<input checked="" type="radio"/>	<input type="radio"/>
Interactive learning facilities	<input type="radio"/>	<input checked="" type="radio"/>

48. Internal resource mobilization : Kindly provide the amount contributed

Research	<input type="text" value="00"/>
Consultancy and training	<input type="text" value="00"/>
Student contribution	<input type="text" value="00"/>
Alumni contribution	<input type="text" value="00"/>
Wellwishers	<input type="text" value="00"/>

49. Infrastructure and welfare spending: Please specify the amount

Amount spent for infrastructure development	<input type="text" value="14,86,544"/>
Amount spent for student welfare	<input type="text" value="5,42,010"/>
Amount spent for staff welfare	<input type="text" value="7,20,000"/>

50. Is delegation of authority practiced

Yes
 No

51. Does grievance redressal cell exist ?

	Yes	No
Faculty	<input type="radio"/>	<input checked="" type="radio"/>
Students	<input checked="" type="radio"/>	<input type="radio"/>
Staff	<input type="radio"/>	<input checked="" type="radio"/>

52. Grievances received from faculty and resolved (Enter a number; 0 for nil)

Number of grievances received	<input type="text" value="00"/>
Number of grievances resolved	<input type="text" value="00"/>

53. Number of grievances received from students and resolved (Enter a number; 0 for nil)

Number of grievances received	<input type="text" value="10"/>
Number of grievances resolved	<input type="text" value="06"/>

54. Number of grievances received from other staff members and resolved (Enter a number; 0 for nil)

Number of grievances received

Number of grievances resolved

55. Has the institution conducted any SWOT analysis during the year

Yes

No

56. The SWOT analysis was done by internal or by external agency

Internal

External

57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)

1. Good results always above 90% ✓
2. More than 130 ranks secured ✓
3. In Literary, Cultural & Sports Arena significant ✓

58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)

1. Do not have enough opportunity to experiment in academic activities as it is an affiliated college. ✓
2. Delayed recruitment drive has handicapped the

59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)

1. The FM channel of our management offers enough opportunity to students and teachers to let loose their talent which needs to be further ✓

60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)

1. In the coming days, competition would be very very keen as several foreign universities are starting their franchises in India. ✓

61. Identify any significant progress made by the institution towards acheiving the goals and objectives during the year (list below in bullet format)

Aimed to impart quality education which resulted in securing I and II rank at the B.Com annual exams.

62. How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)

Efforts are made to infuse the spirit of NAAC's vision and mission statement in our teaching and learning process.